

United States Bankruptcy Court  
Northern District Of Ohio  
**Notice of Filing Deficiency**

**To:** Atty Pamela I. Theodotou

**Case Number:** 10-15406-pmc

**Debtor(s):** Herwon Errik Gay  
Dragana Gay

**Judge:** PAT E MORGESTERN-CLAREN

**Re:**  Orders for Judge's Consideration  Motions/Pleadings/Filings for Judge's Consideration

**The following deficiency must be corrected within 7 days from the date of this notice, or the matter may be referred to the Judge for further consideration.**

- Adversary filing incomplete. Need  cover page/worksheet  request for summons.
- Affidavit is invalid. Needs  notary seal/stamp  signature  county/state.
- Answer was filed before order.
- Attachments  missing  incorrectly filed  PDF missing  PDF incorrect.
- Attorney name block required on . Name block must include attorney name, firm, address, telephone number, and Northern District of Ohio bar registration number.
- Bar registration number required on .
- Case  closed  dismissed  number incorrect  transferred  caption incorrect.
- Case is closed. You must re-open the case by submitting a motion, order and filing fee of \$ .
- Certificate of service indicating name and address of parties served and date of service.
- Duplicate/multiple cases electronically filed for same debtor. Submit appropriate pleading to clarify.
- Filing Fees  payment required  incorrect fee paid.
- Hearing information  not fully reflected in order  no hearing notice  incorrect hearing time/date/location.
- Incorrect ECF Event Code.
- Installment Application  incomplete  dates incorrect  fee incorrect  exceeds 120 day limit.
- Legal Property Description with Permanent Parcel Number.
- Official Form 23 (12/08) must be filed within 14 days or the case may be closed without the issuance of the discharge order.
- Pay Advices and/or proof of no income received 60 days immediately preceding the filing of the petition.
- Pay.Gov indicates that the filing fee entered is \$0.00. Resubmit pleading using proper event and pay filing fee.
- Petition  not Official Form 4/10  incomplete  needs signature.
- Petition for Unclaimed Funds and Order Thereon does not comply with General Order 90-1 and further action is required.
- Exhibit A is not attached  Social Security/Tax I.D. No. Must be in Exhibit A  Copy of trustee's Transmittal of Unclaimed Funds depositing the funds into Treasury as unclaimed, or the receipt to the trustee and a list of parties entitled to the unclaimed funds must be appended.  In the future, please include:  (a) correct case number and caption.  (b) correct judge.
- Relief granted without a hearing due to no response from other party. Order should be a default hearing order without factual findings.
- Signature  original required.  /S/ signature required for  attorney  debtor  creditor.
- Other. See comments/instructions.

**Comments/Instructions:** re Order denying Application to proceed in forma pauperis--please submit the filing fee of \$299.00 by 8/6/10.

**Deputy Clerk:** /s/ Eunice I. Ramsey  
**Date:** July 30, 2010

**Form:** ohnb140